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Pershing County

Local Emergency Planning Committee

SERC Planning, Training, and Equipment Grant Year: 2010

Pershing County Emergency Management
Richard Wagner
Drawer E
Lovelock, Nevada 89419
Cell: 775-224-0302 Office: 775-273-7126
E-mail: rwagnernv@hotmail.com

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A FINALIZED APPLICATION MUST INCLUDE THE FOLLOWING

- X Title Page (two signatures)
- X Goals of this grant
- X Objectives of this grant
- X Line Item Budget
- X Budget Narrative
- X Certified Assurances (two signatures)
- X LEPC Compliance Certification (signed by Chair)
- X One Original of the completed application packet
- X Copy of the LEPC meeting minutes stating approval of the appropriate funding request. The minutes will come separate as our meeting is set, March 20th 2010 for the approval of P,T, & E.

INCLUDE THIS COMPLETED FORM WITH GRANT APPLICATION

State of Nevada
State Emergency Response Commission
2621 Northgate Lane, Suite 10, Carson City, NV 89706
(775) 687-6973 Fax: (775) 687-8798

Application Title Page

Applicant

LEPC: Pershing County Address: Drawer "E"
City: Lovelock Zip: 89419 Phone No.: 775-273-7126
FAX No.: 775-273-7126 E-Mail Address: rwagnernv@hotmail.com

Name of LEPC

Chair: Richard Wagner
Fiscal Officer: Darlene Moura Phone No.: 273-2408 Fax No.: _____

Budget Summary:

| Planning | Training | Equipment | TOTAL |
|----------|----------|--------------|--------------|
| \$ | \$ | \$30,0000.00 | \$ 30,000.00 |

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) APPROVAL:

On behalf of the Local Emergency Planning Committee, I certify this body has reviewed the grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.

Richard C. Wagner Date: 3/13/09
(Signature LEPC Chair)

GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)

The Local Emergency Planning Committee has the approval to apply for funding through this grant.

Darin Bloyd Date: 3-13-09
(Signature)

Darin Bloyd County Commissioner
(Print Name & Title)

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Pershing County Emergency Management

SERC Planning, Training, & Equipment

I. Goals

The word Communication has been known around the world for good and bad. We hear this word in our lives as the reasoning for success or failure. Scenarios have been labeled a success and also a failure based upon the level of communication, which in turn allowed things to get done. As a nation we have witnessed the results of good and bad communication of responders to situations, as well as the communication of those responders to their supervisors. We have seen responders receive injuries and worse fatalities attributed to poor communication. Pershing County's goal is to improve communication throughout. With this grant, we are seeking to vastly improve our communication capabilities by upgrading outdated radio systems and work towards compliance with our radio equipment. This equipment will be utilized during any CBRNE incidents and supply our responders with the best communication equipment possible during these hazmat incidents. This communication equipment will reduce the risks and hazards of our responders. This will also give responders reliable and clear communications.

II. Objectives

Planning:

Pershing County is in the process of planning a full scale exercise this year that will involve Rye Patch Recreational Center Dam in a hazardous materials situation. This exercise will be the result of much preparation and the assistance and cooperation of many local and state agencies who will be participating. This exercise will be carried out April 29th, 2009. In addition to this table top exercise, Pershing County will be planning and carrying out a full scale exercise within the county that will be based on a Hazardous materials situation. This exercise is tentatively set to be carried out in May of 2009.

Training:

Last November Pershing County had the opportunity to send a number of responders from different agencies to the Las Vegas HAZMAT Expo 2009. This training was greatly appreciated by the responders in our county. This training helped maintain their education on hazmat response and awareness issues. We continue to appreciate the efforts made the Expo committee in having up-to-date training techniques and qualified instructors. We again have more training set up this year with the state fire marshals office to help us continue that continuity in training and to assure that it remains a top priority of our responders. We also look forward to submitting the HMEP grant later this year to continue this valued training.

Equipment:

Pershing County has a priority to update our communication systems throughout the county. We will do this by purchasing compliant Handheld radios and a base station that will replace an old outdated system the current radio has been increasingly difficult to find replacement parts when repairs are needed. Radio communications during a hazmat incident are a vital link in relaying information about injured patients and triage scenes during a hazmat event. The county has been working to update the radio systems to keep up with compliance and improve the quality and way we communicate. In a hazardous materials situation Pershing General Hospital serves as the main facility for decontaminated patient care. Because of this a good communication system is paramount to how these situations are properly handled. The base station radio system they currently have is failing and is in need of replacement, to aide in the proper handling of hazardous materials situations.

Operations:

In order for Pershing County to administratively function, we are asking for the additional \$4,000.00 in operating funds, \$2,000.00 of which will go towards the secretary fees. These funds will assist in a secretary to help manage our grants, paper work, and filing duties. In addition, provide secretary duties during our meetings.

Cost: 4,000.00

III. Budget Narrative

Equipment Budget Narrative:

Communication Equipment:

Base station

The base station radio will help us work towards interoperable communications with in the county. This radio will be replacing a very outdated radio at our hospital facility. The current radio has been increasingly difficult to find replacement parts when repairs are needed. Radio communications during a hazmat incident are a vital link in relaying information about injured patients and triage scenes during a hazmat event.

Total Cost: \$20,749.00

Radios

We are looking to install a handheld radio cache in the hazmat truck and trailer. These radios will help ease the burden of communication gaps that take place when incidents are spread out over a long distance. They will also be utilized during hazmat incidents that require multi jurisdiction responses.

Total Cost: \$10,477.48

The Hospital will cover the overage cost of \$1,226.48 to set the equipment costs at \$30,000.00 for this grant.

Total Cost of Equipment: \$31,226.48

Total Cost of the Grant minus the overage \$30,000.00 (Rounded up)

Pershing County Line Item budget P,T, & E 2010

| Qty | Item Description | Unit | Price | Totals |
|-----------------|--|--------------|--------------|---------------|
| Radio's: | | | | |
| 1 | Base Station Radiosystem Motorola P25 digital with 2nd receiver, staging, programming and setup, Installation and labor. No shipping fees. | | \$20,749.00 | |
| | | | | |
| | | | \$20,749.00 | \$20,749.00 |
| | | | | |
| Radio's: | | | | |
| 4 | XTS2500 P25 Digital Portable Radio Model III 136-174MHZ, 3x6 Keypad, FPP Clone | \$2,357.15 | \$9,428.60 | |
| 4 | Impress single smart rapid charger | \$132.00 | \$528.00 | |
| 4 | XTS2500 AA Clamshell battery pack | \$64.80 | 259.2 | |
| 4 | Windporting speaker microphone | | | |
| | Free Shipping | | | \$10,477.48 |
| | | | | |
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| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | Hospital will cover the overage costs of the Base station | Minus | \$1,221.48 | |
| | | Grand Total | \$31,221.48 | |
| | | Grant Total: | \$30,000.00 | |

CERTIFIED ASSURANCES

**A COPY OF THESE ASSURANCES, IN ITS ENTIRETY, WITH ORIGINAL
SIGNATURES, MUST ACCOMPANY THE GRANT APPLICATION**

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the lead governmental unit hereby agrees to the following Certified Assurances governing the awarding of funds.

- A) FINANCIAL REPORTS** – The grantee/sub-grantee agency is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for compensation if occurring prior to the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC.

- 1) Request for advance:** May be used only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote.
- 2) Report on expenditure of advance:** Show the actual expenditure of the advanced funds. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent, or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days of the date of the check.
- 3) Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include copies of dated invoices and proof of payment. Any other form of documentation for expenditures must be approved by the SERC staff. If additional funds are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.
- 4) Quarterly report required:** If there are no expenditures within the quarter, a report with an explanation of why is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

| | |
|-------------------|---|
| October 31 | - for reporting period July 1 to September 30; |
| January 31 | - for reporting period October 1 to December 31; |
| April 30 | - for reporting period January 1 to March 30; and |
| July 31 | - for reporting period April 1 to June 30. |
- 5) Final report:** There will be no further expenditures, the grant is closed, and no further reports are necessary. This report is due within 45 days

after the end of the award period, or anytime prior to the end of the award period if no further funds will be spent.

- B) **Exercise report:** Each LEPC must report to the SERC by January 31st of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which tests the hazardous materials emergency response plan.
- C) **GRANT CHANGE REQUEST** - Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Any request for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant (SERC Policy 8.7).
- D) The applicant certifies, through the submission of the grant application for funding, neither the lead agency, county government nor any of its participating agencies are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- E) The applicant assures that the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency's chief comptroller and that internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- F) The applicant and its contractors will comply with the nondiscrimination requirements of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the American Disabilities Act of 1992.
- G) The applicant will abide by audit requirements as specified in OMB Circular A-133, Audits of State and Local Governments as revised August 29, 1997.
- H) Any publication (written, visual, or audio) issued by the sub-grantee describing programs funded whole or in part with federal funds, shall contain the following statement:

“This program was supported by Grant #_____, awarded by the Nevada State Emergency Response Commission (and, if a HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if a HMEP grant, U.S. Department of Transportation).”

- I) The applicant fully understands the State Emergency Response Commission has the right to suspend, terminate, or de-obligate grant funds to any grantee/sub-grantee that fails to conform to the requirements or the terms and conditions of its grant award.
- J) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the grantee/sub-grantee, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature.
- K) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission.

ORIGINAL SIGNATURES REQUIRED

GOVERNMENTAL UNIT (I.E., COUNTY COMMISSION, COUNTY MANAGER)

NAME (PRINT): Darin Bloyd TITLE: County Commissioner

SIGNATURE:  DATE: 3-13-09

LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN

NAME (PRINT): Richard C. Wagner TITLE: Director of DEM. LEPC Chair

SIGNATURE:  DATE: 3/13/09

RETURN THIS FORM WITH THE APPLICATION

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LEPC COMPLIANCE CERTIFICATION

The following must be met by the Local Emergency Planning Committees (LEPCs) as requirements for compliance with federal and State laws and regulations and SERC policies and procedures. This checklist must be completed, signed, and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the squares on the left will indicate a YES response.

- ☒ Have changes in the LEPC Bylaws and Membership list been submitted to SERC?

Bylaws reviewed/updated - Date: 12/19/08 Submitted: 2/12/09

Membership list reviewed/updated - Date: 2/9/09 Submitted: 2/12/09

- ☒ Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?

- ☒ Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e., copies of invoices and verification of expenditures*)?

- ☒ Has the LEPC reviewed and/or updated its hazardous materials emergency plan (or haz-mat portion of the jurisdiction's "all hazards" plan) within the last year? Have Plan review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan? (Detailed LEPC meeting minutes may be submitted in lieu of written review results.)

Review/update - Date: 12/19/08 Submitted: 2/17/09

- ☒ Has the LEPC conducted and reported on at least one incident or exercise, tabletop or full scale, of its hazardous materials emergency response plan within the last year?

Indicate the date of the most recent exercise: 7/20/08 Reported: 10/15/08

- ☒ Has the LEPC met the **annual** requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?

Date of publication: 2/21/08 Affidavit Submitted: 3/10/08
New Publication will run 3/20/09

As chairman of the Pershing County Local Emergency Planning
County Name

Committee, I attest all information provided on this compliance certification is accurate.

Ψ *[Signature]*
LEPC Chair Signature

Date: 3/13/09

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690 EAST GLENDALE AVE. ST 9B SPARKS, NV 89431

PHONE (800) 874-7515 FAX (775) 358-9309

QUOTE

Number JSSQ1244-01

Date Mar 12, 2009

Nevada State Contract 1574

Sold To

PERSHING COUNTY
Rich Wagner
1370 AROBIO LN.
BOX DRAWER E
COUNTY COURTHOUSE
Lovelock, Nv 89419
Pershing
Phone 775-273-7995
Fax

Ship To

PERSHING GENERAL HOSPITAL
HELEN JOUBERT
P.O. BOX 661
855 6th ST.
LOVELOCK, NV 89419
PERSHING

Phone (775) 273-2621
Fax (775) 273-5088

PERSHING COUNTY HOSPITAL REPLACEMENT MEDICAL BASE STATION

| Salesperson | | Quote Valid | Ship Via | Terms | |
|---------------|-----|--|-----------|-------------|-------------|
| Jeff Springer | | 30 DAYS | INSTALLED | N30 | |
| Line | Qty | Description | | Unit Price | Ext. Price |
| 1 | 1 | P25 DIGITAL HOSPITAL BASE STATION SYSTEM | | \$20,749.00 | \$20,749.00 |
| 2 | | MOTOROLA P25 DIGITAL HOSPITAL BASE STATION WITH 2ND RECEIVER | | | |
| 3 | 1 | STAGING, PROGRAMMING, AND SET UP | | | |
| 4 | | INSTALLATION LABOR | | | |

Quote Valid For 30 Days

Please contact Jeff Springer with any questions regarding this proposal.
(775) 848-6904 or jeffs@sierraelectronics.com

| | |
|--------------|--------------------|
| SubTotal | \$20,749.00 |
| Tax | \$0.00 |
| Shipping | \$0.00 |
| Total | \$20,749.00 |